

Sandy River Waste Recycling Association
Minutes of the Board of Directors Meeting
The Town Office in Kingfield
Thursday: May 19, 2011

Board Members present

Carrabassett Valley:	Kimberly Truskowski	Chesterville:	John Worth
Dallas Pt.:	Nini Christensen	Eustis:	Jane Wilkinson
Farmington:	Denis Castonguay	Rangeley:	Richard Brown, Sec.
Rangeley Plantation:	Elizabeth Millbury	Sidney:	Don Robbins
Temple:	Jo Josephson, Pres.	Weld:	Richard Doughty, Treas.
SRRA manager:	Ron Slater		
Guests:	Linda Dexter, Dallas Pt.		

Quarterly Directors Meeting Agenda

I. Call to Order.

Meeting was called to order at 6:00 pm

II. Clerk's Report for March 17, 2011.

Richard Doughty made a motion to accept the minutes. Denis Castonguay seconded the motion and it passed unanimously.

III. Treasurer's Report.

Sixty-eight percent of the budget has been expended with sixty-seven percent of the year gone. We're \$5,700 in the black and paid up to date. Contributing to the black is that we now only have costs for 2.5 employees instead of three. Our checking account went from \$164,000 to \$145,000 but should go up when allocations are sent out in July. Dan Robbins made a motion to accept the Treasurers report. Nini Christensen seconded. It passed unanimously.

IV. Managers Report.

a. Equipment/Facility

Everything is running well. The roll-off truck broke a spring and will be going in for repairs.

b. Personnel

All good. We did not get any certificates at the Recycling Conference this year.

c. Compost

Compost is winding down for the year. We're picking up food scraps from Mt. Blue High School and getting 20 to 30 pounds a day. This is because a class contacted us earlier this year to try out a pilot project to be used in the new Learning Campus. Students are putting signs up and recording weights. We plan to look into picking up other materials from all the schools in the district.

d. Markets and Materials

The price for materials is up. The local mill in Millinocket that made Chinet plates has closed. Tonnage is up despite not having picked up Kingfield in several months. We're also picking up cardboard from Saddleback Mountain through Sandy River Plantation. Would Saddleback generate food scraps to be picked up with their cardboard? Maybe, but they don't want scraps hanging around for long.

V. Old Business

a. Personnel: Evaluations

In the continuing discussion over the two-part staff evaluations, it was restated by Denis Castonguay and others that the intent of the evaluations was to provide feedback, they are not to be used to determine merit. Denis Castonguay said it was a way for the employees to have a forum and a way

to discuss things. He said initially people are against it, but it gives a great opportunity for feedback. Ron Slater said we're not a large organization; he already provides employee feedback and his staff were not particularly happy with the idea but he's OK with doing it. Denis said no one likes change, but it should make employees feel more involved and it will get easier. Richard Doughty made a motion to accept the evaluation process for a full cycle. (Ron will evaluate staff in June-July; a committee of Richard Doughty, Jo Josephson, and Don Robbins will meet with Ron in October for his evaluation.) Denis Castonguay seconded the motion. There were 8 votes for and 2 votes against. The motion passed.

b. Outreach:

1. Transfer Station Survey.

Jo Josephson passed out the survey results. Ten towns responded. Generally speaking those who responded were satisfied with SRRA's services. Many towns did not think they were getting all the high grade paper they could. Most were not interested in metal collection but did want #3-7 plastic collection if it did not cost them anymore and if they could deal with the space issue.. Some said they needed help with educational materials. Several were concerned with state mandates. Some said they wanted more information on "single sort." Jo said she would follow up on the survey with individual towns.

2. Plastics

Richard and Jo and Kimberly met with Carrabassett Valley Manager Dave Cota who said while happy with SRRA's services would like to see it take plastics #3-7. The discussion it prompted noted that while it won't have a big impact on tonnage but it's a public perception issue, especially regarding single sort .The premise of SRRA is to take as much out of the waste stream as possible. It's a service, not necessarily a money maker. The board agreed to establish a pilot #3-#7 plastic recycling program with Carrabassett Valley and Farmington. Richard Doughty made a motion to authorize Ron to work with the two towns; Kimberly Truskowski seconded the motion. It passed unanimously.

c. Compost:

1. Business Plan

The committee updated its findings. It has talked with Hannaford, met twice and done a lot of research on its own and others operations. Among other things, it has found the following cost of the current compost operation to be: employees (\$21/hr), trucking (\$1.29/mile), and equipment time(\$10.77/hr). for a total of \$15,000 or about 6% of our operating budget. It has learned that the stores under discussion are generating about 4-5 tons/month. And that Hannaford is paying Jolly Farmer \$16/bucket load and selling it for \$24/bucket load (half yard). Don reported Kinny Compost was selling bagged compost at \$55 a yard. Richard emphasized that this is just a plan. We will decide later when this is done whether we will go ahead with it or not.

2. Training the Trainer Video

Ron will be working on the compost video. He's ordered 4-5 different bins and will discuss how to pick one, go through the science, and explain what to do with different materials. He'll make one video and it should be completed by June 30th.

d. Equipment and Facilities:

1. Maintenance

Use of the Farmington facility. Ron met with Denis Castonguay and Richard Davis and they will allow their mechanic to use their garage for Sandy River Recycling vehicle maintenance. We will pay the person for their time and for materials such as oil and filters. This will save us time, distance, and cost. We will be dealing with one mechanic most of the time, but there is a back-up mechanic if needed. They cannot put a sticker on the truck but can get it ready for inspection.

The Farmington employee would become an SRRA part time employee and will have to be put on our workers comp insurance. Ron checked and Kyes did not have a problem with it. Our workers comp is through Maine Municipal. Richard Doughty made a motion to authorize Ron to move into agreement with Farmington provided the workers comp insurance is not prohibitive. Don Robbins seconded the motion and it passed unanimously.

2. Lighting

Energy saving lighting at the SRRA facility has been installed through Efficiency Maine. We should see future savings in our electricity costs. We are still looking into Glacial Energy

3. Repair and Replacement of Containers

We need to know how many cans need repairs. It cost \$8,800 for a new container and about \$4,400 for repairs. Their appearance on the road is also an issue especially if we plan to put our logo on them. Kimberly knows someone who could do the stenciling; Ron was asked to make a recommendation for the next meeting including cost of stenciling.

VI. New Business.

No new business discussed as meeting was running late.

VII. Adjourn Meeting

Meeting was adjourned at 8:10 PM

Next meeting will be at the SRRA Facility in Farmington on July 21st at 6pm.

Respectfully submitted
Richard D. Brown, Clerk